

## **DRAFT WORKING GROUP BRIEFINGS**

### ***BRIEF FOR (HOUSING) WORKING GROUP:***

'Develop options to support a sustainable development strategy for the delivery of the housing requirements for Looe (including the Cornwall Local Plan housing targets to 2030), that:

- include a variety of delivery mechanisms, including private and social housing sector provision, community land trusts and community led self-build, and any other mechanisms that are appropriate to meet the housing needs of Looe;
- include a variety of sites, maximising infill, redevelopment of outworn sites, rounding-off development boundaries, and urban extension where acceptable in planning terms;
- include opportunities to optimise 'planning gain' through S106 and Community Infrastructure Levy provision
- give consideration to the needs of small local builders as well as nationally active businesses;
- provide for high quality design and sustainability solutions.

As part of the work:

- Hold engagement sessions with community and industry representatives
- Visit and take advice from expert sources and recognised good practice examples
- Prepare updates for report to the Neighbourhood Plan Team at its monthly meetings
- Prepare a final report with proposals for the NP Team to recommend on to the Town Council in xxx

### ***BRIEF FOR (EMPLOYMENT) WORKING GROUP***

'Develop options to support a sustainable development strategy for the growth of good quality and well-paid employment in Looe, that:

- Identifies the Looe share of the Cornwall Local Plan employment targets for the CNA to 2030;
- Is based on an intelligent business and market analysis and the demand profile for the Town, including knowledge of land ownership;
- Maximises the benefits of Looe's early adoption of Superfast Broadband;
- Provides support for new business formation;

- Responds to the needs of existing businesses to expand;
- Takes into account the condition and quality of existing sites and premises and proposes ways of improvement;
- Defines the use-classes, range of unit sizes, plot-ratios required;
- Uses employment growth to support the other NP thematic issues;
- Identifies potential sites for new employment development

As part of the work:

- Hold engagement sessions with community and industry representatives during November and December
- Visit and take advice from expert sources and recognised good practice examples
- Prepare updates for report to the Neighbourhood Plan Team at its monthly meetings
- Prepare a final report with proposals for the NP Team to recommend on to the Town Council in XXX

### ***BRIEF FOR (TOWN CENTRE) WORKING GROUP***

'Develop options to support the town centre as a prosperous and vibrant local centre for retail, service and entertainment activity, that:

- Supports the development of a broader integrated strategy for the town centre linking public realm and car parking management, pedestrian circulation within centre and from car parks, visitor promotion, and community safety;
- Includes policies to control and enhance the quality of advertising and built environment
- Identifies and gives policy for 'opportunity sites' for redevelopment
- Identifies, protects and enhances space for events

As part of the work:

- Hold engagement sessions with community and industry representatives
- Visit and take advice from expert sources and recognised good practice examples
- Prepare updates for report to the Neighbourhood Plan Team at its monthly meetings
- Prepare a final report with proposals for the NP Team to recommend on to the Town Council in XXX.

## ***BRIEF FOR (OPEN SPACE AND LEISURE) WORKING GROUP***

'Develop options to support a sustainable development strategy for the protection and enhancement of open spaces and community facilities, that:

- Assesses and makes provision for the enhancement of the quality of existing open spaces, including a site for a high quality play complex;
- Identifies, protects and enhances key leisure and community sites;
- Identifies, protects and enhances space for events (in liaison with the Town Centre Group);

As part of the work:

- Hold engagement sessions with community and industry representatives
- Visit and take advice from expert sources and recognised good practice examples
- Prepare updates for report to the Neighbourhood Plan Team at its monthly meetings
- Prepare a final report with proposals for the NP Team to recommend on to the Town Council in XXX

## ***GENERAL REQUIREMENTS***

Proposals must have regard to economic reality, they must have a planning purpose, and be achievable.

Recommended policies or proposals can be either specific (a site allocation); controlling (in a specific area something will not be permitted; or enabling (developments will be permitted under certain conditions).

Working Groups to ensure that their operation is at all times open and accessible, that all policies and proposals align and integrate with other current and emerging non-land use strategies and interventions.

**Maximum use of volunteer effort is required to ensure that the Neighbourhood Plan is truly a local creation and to minimise overall costs.**

## ***BUDGET***

Each working group may incur expenditure up to £250 in carrying out its work. This may cover for example, costs associated with a visit to a specific example town or site away from Looe, the travel costs of a visitor to Looe from another town, costs of putting on an event, printing costs etc.

