

	<p>included with captions which Cllr Hannaford will do. Cllr Mrs Hannaford informed that there is an Open Spaces Strategic Plan available and she agreed to email Jon Mitchell to ask for a copy and email it to Mr Besford-Foster. The Clerk was asked to email a copy of the Looe Harbour Commission map of its area of responsibility to Mr Besford-Foster. An email was received to Councillor Lundy from Mr Gamblin suggesting further amendments. This was discussed and Mr Besford-Foster agreed to respond to him. Cllr Mrs Hannaford reported that the Adult Extra Care meeting is still to be arranged. The leaflets for distribution will be ready for the 18th March 2019 which is the Consultation launch date. Everycornerdistribution has been booked to distribute to every household. Drop in sessions were discussed and agreed as follows: 26th or 29th March – Looe Community Academy Canteen – SBF to action 6th April – Millpool Centre – AF to action 17th April – Guildhall – AF to action It was also suggested that a special presentation be made to the U3A groups and Looe Town Forum but no date was set.</p>	<p>. EH to email AF to email SBF to respond</p>
95.	<p><u>LAUNCH DATE AND PROGRAMME OF CONSULTATION</u> Mr Besford-Foster informed that the Draft Plan Preview can be finalised in time for Societies Day on 16th February. A leaflet is to be distributed to every household and the launch date for the six week consultation will be 18th March 2019. The Clerk was asked to book Every Corner Distribution to deliver the leaflets from 18th March and to ask the Harbour Commission if we can book the advertising board on the car park hut for a period of six weeks for a banner. Consultation venues and timeline date yet to be done.</p>	
96.	<p><u>FEEDBACK ON BARBICAN APPEAL</u> A decision is still ongoing.</p>	
97.	<p><u>TO REVIEW THE BUDGET</u> No further income or expense.</p>	
98.	<p><u>UPDATE ON LANDSCAPE ASSESSMENT TO CORRECT ERROR.</u> Kath Statham, the author of the Assessment, has done the corrections and the Clerk was asked to email her for a copy of the corrected document.</p>	AF to action
99.	<p><u>POLEAN MASTER PLAN – PROGRESS</u> A Consultant has now been authorised to design a Master Plan and the first “kick-off” meeting has been held.</p>	

100.	<p><u>SOUTH EAST CORNWALL PACKAGE – CABINET FUNDING PROPOSALS.</u> Cllr Mrs Hannaford informed that a Cabinet Member can sign off the Flood Plan. The cycle hub funding will be going to Full Council on 16th April 2019.</p>	
101.	<p><u>TIMESCALE TO REFERENDUM</u> Mr Besford-Foster stated that the Plan should be ready for submission in the Autumn, there is the SEAA scoping report on local environment and an environment report to be done, which he will do.</p>	
102.	<p><u>MATTERS FOR FURTHER DISCUSSION</u> .1 <u>Conservation Area Appraisal</u> Cllr Mrs Hannaford stated that this needs to be done, Mr Besford-Foster suggested that this be left until the NHP is finished.</p>	
103.	<p><u>DATE FOR NEXT MEETING</u> To be arranged. The Meeting closed at 9.05pm.</p>	

Signed

Date