

**MINUTES OF THE NEIGHBOURHOOD PLAN  
STEERING GROUP MEETING**

Held in the Tourist Information Centre, Fore Street, East Looe  
On Tuesday 17<sup>th</sup> September 2019 at 7.00pm

**REPORT TO COUNCIL**

**PRESENT**

Chairman - Cllr Mrs Hannaford  
Mr S Besford-Foster – Planning Support  
Cllrs J Lundy and V Sullivan (Minute Taker)  
Mr J Spreckley and Dr L Harrison

**IN ATTENDANCE**

Mr S Barker

		<b>ACTIONS</b>
<b>134.</b>	<b><u>APOLOGIES</u></b> None.	
<b>135.</b>	<b><u>TO ELECT A CO-CHAIR/VICE CHAIRMAN</u></b> Councillor Hannaford proposed that Councillor Lundy serve as Co-Chair for the Neighbourhood Plan Steering Group, second by Councillor Sullivan, this was <b><u>RESOLVED</u></b> Unanimously for Councillor Lundy to serve as Co-Chair for the Neighbourhood Plan Steering Group.	
<b>136.</b>	<b><u>TO APPROVE THE MINUTES OF THE MEETING 7<sup>th</sup> AUGUST 2019</u></b> Cllr Hannaford proposed that the Minutes of the Neighbourhood Plan Steering Group meeting held on 7 <sup>th</sup> August 2019 be approved, seconded by Cllr Lundy it was: <b><u>RESOLVED</u></b> Unanimously to approve the Minutes of the Neighbourhood Plan Steering Group Meeting held on 7 <sup>th</sup> August 2019.	
<b>137.</b>	<b><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 7<sup>th</sup> AUGUST 2019</u></b> .1 <u>Ref Min No: 126.1 – Looe Marine Conservation Group</u> Amelia Bridges from the Looe Marine Conservation Group needs to be contacted. .2 <u>Ref Min No: 126.2 – Consultation Responses</u> Mr Besford-Foster informed the Steering Group that progress is being made with a brief and information for a letter to be sent to Mr Gamblin. Cllr Hannaford has not had a response from Sarah Furley. Councillor Mrs Hannaford stated she would chase again.	EH to action  SBF to action  Edwina to action

	Councillor Hannaford stated that we need to discuss with the Clerk to discuss the Polean Master Plan and arrange a meeting with Sue Ryder and consultants.	Clerk to action
138.	<p><b><u>TO REVIEW CONSULTATION RESPONSES AND PLAN AMENDMENTS</u></b></p> <p>Mr Besford-Foster informed the Steering Group that the MMO (Marine Management Organisation) had not yet responded. Every response has been and will be carefully responded to. Overall the consultation has proved positive. Mr Besford-Foster explained to the Steering Group how he had recorded all responses and the amendments he has made in relationship to the Neighbourhood Plan from the responses.</p> <p>The protection of land behind Hannafore was discussed and a protection policy needs to be put in place.</p> <p>The small scale proposed workshop was challenged and Mr Besford-Foster suggested to de-allocate the site. The areas Bay Down and Salter Site could be hard to justify.</p>	
139.	<p><b><u>TO DISCUSS DEVOLUTION OF LAND AT SUNRISING</u></b></p> <p>The devolution of land at Sunrising was discussed. It was decided to keep the land as a green space. As the land was within the Conservation area it was felt that there was enough protection for this area of land.</p>	
140.	<p><b><u>TO REVIEW CLIMATE CHANGE POLICIES</u></b></p> <p>Looe Town Council have declared a Climate Emergency. How to build Climate Change Policies into the Neighbourhood Plan needs to be discussed.</p>	
141.	<p><b><u>TO CONSIDER TOURISM ACCOMMODATION STUDY SPECIFICATION</u></b></p> <p>The trends on accommodation requirements are changing. and this was discussed. We need an overview of trends from other similar locations.</p> <p>Bids to prepare a study are now invited.</p> <p>Councillor Hannaford would contact Malcolm Bell from Visit Cornwall for an idea of costings.</p>	EH to action
142.	<p><b><u>TO REVIEW THE BUDGET</u></b></p> <p>No update.</p>	
143.	<p><b><u>POLEAN MASTER PLAN UPDATE</u></b></p> <p>Councillor Hannaford informed the Committee that David Read had done a land ownership search on Polvellan Manor and that she had spoken with Head of Strategic Planning regarding a compulsory purchase.</p> <p>This matter was discussed and a policy is needed for what we would like to see at Polvellan. Councillor Hannaford has</p>	

	written to the Architect who has said that land ownership issues have been resolved. A full planning application will be submitted very soon.	
144.	<b><u>TIMESCALE TO REFERENDUM</u></b> Mr Besford-Foster informed that the timescale would be 5 months from submission.	
145.	<b><u>COMMUNICATION OF KEY MESSAGE</u></b> There were no key messages.	
146.	<b><u>MATTERS FOR FURTHER DISCUSSION</u></b> None.	
147.	<b><u>DATE FOR NEXT MEETING</u></b> No meeting was arranged.	

Signed .....

Date .....