

Minutes of the Neighbourhood Development Plan Meeting 7th October 2020

Held at 7.00pm on Zoom

Present: Edwina Hannaford (EH), James Lundy (JL), Martin Gregory (MG), Steve Beresford Foster (SBF), Lillian Harrison (LH), Mel Colton-Dyer (MCD)

Apologies: Justin Spreckley

1. Minutes of the previous meeting.

A question was raised whether we needed to do more survey work with the tourism sector under section 14. The steering group decided that, as once submitted consultation will be carried out under section 16, that the steering group would not commission an additional survey.

Good practice was discussed. It was decided to write to all significant stakeholders to notify of the imminent submission.

Action: SBF to draft stakeholder letter and supply addresses to be sent by LTC Office

It was **resolved** to approve the minutes of the last meeting and the new action arising.

Proposed by Cllr Hannaford and seconded by Cllr Lundy. All in favour.

2. Budget and Grant Application position.

MCD confirmed that the new application from Groundworks had been successful and the grant had been received by the Council.

Action – MCD to confirm additional consultancy support with SBF

3. NDP Content check of current position and any late tweaks needed.

Harbour - point 6.19 (pg. 31) regarding the banjo pier extension potentially helping to improve Bathing Water Quality.

The recommendation was to take the assumed comment out as there was no actual proof that this would be the fact as no one really knows.

Action – SBF to call the Harbour Commissioners and Cornwall Council as a courtesy call to notify.

4. Millpool/Polean

No additions were noted. There was some discussion around the proposed cycle route which will be presented to full Council on the 14th October. It was decided to keep the current maps and schematics. Engagement with existing landholders was discussed and it was suggested that engagement should be as soon as possible after the full Council meeting.

5. Polvellan

The Council have been actively seeking clarification on the ownership and plans for this potential development without success. Safeguarding the original building was discussed. It was decided to proceed with caution so as to not stifle development but to attempt to preserve at least the façade and ensure an intention to work with the landscape.

Action: SBF to include Polvellan and landscaping within the Heritage assessment. EH to revisit Cornwall Council presentation to ascertain whether or not this can be shared with the group.

6. Any other 'late breaking' info to include in the NDP

None noted

7. **Strategic Environmental Assessment and Heritage Assessments Process.**

There is a desire for the NDP steering group to use the same organisations that planning use. There are none available in the South West and Cornwall Council's capacity within this area is over committed. SBF has set up a template approach which will turn the 'traffic light' system in place into a narrative. This is the next stage of the process which will take approximately two weeks.

8. **Timescale to submission.**

The anticipation is that we will be able to submit in November, however the draft plan is now uploaded to the website with the caveat that it is still a working document.

9. **Agreement to proceed**

The Steering group **resolved** to recommend to Looe Town Council that the plan should be submitted Cornwall Council. Proposed by Cllr Lundy, seconded by Cllr Hannaford. All in favour.

The meeting finished at 08.00pm